This annual report covers the period of section activity from September 2020 to August 2021 and a fiscal year from January 2021 to December 2021.

Section Governance
Provide details of your section’s governance activity during the period between September 2020 and August 2021.

Business Meeting
Copy and paste below (or attach separately) the agenda and draft/approved meeting minutes from the section business meeting which include a count of members present and summary of decisions made at this meeting.

Section on Teaching and Learning in Sociology Business Meeting Minutes

Annual Meeting 2021 Virtual
Sun, August 8, 4:15 to 4:45 pm EDT
VAM, Room 70
Prepared by Stacy Evans, Secretary Treasurer

I. Welcome and Introductions

II. Award Announcements
   1. Graduate Student Contribution to the Sociological Scholarship of Teaching and Learning Award: Sharon Yee Presenting: Thanks to committee and people who nominated
      1. Rebecca Gleit, for creating the “Statistics Bootcamp” and “Building Foundational Computing Skills.”
   b. Hans O. Mauksch Award for Distinguished Contributions to Undergraduate Sociology
      1. Stephanie Teixeira-Poit: Strength of this work was the involvement of students especially during remote learning
   c. Scholarly Contributions to Teaching and Learning Award
         1. Covid-19
         2. Very timely, very timely and useful and concrete.
         3. Sharon will be staying on as awards chair.
III. Approval of minutes from 2020 Business Meeting – Note there was no 2020 Business Meeting and no minutes to approve

IV. Brief Reports
   1. Chair’s Report
      1. Bylaws:
         1. Council approved several changes of the bylaws:
            1. establish expectations for diversity.
            2. Clarify who appoints committees and chairpersons
            3. Establishing terms for committee members and chairs.
            4. Encouraging grad students to be on committees.
            5. Turning three ad hoc committees into permanent:
               1. Grad student concerns,
               2. Contingent faculty group,
               3. Pre-conference planning group.
            6. Other committee adjustments
               1. Establishing local committee for conference to help with planning events.
               2. Clarifying responsibilities of all committee chairpersons, regarding participation in producing annual report and sharing documents.
               3. Making sure that chairpersons and committee members should be ASA members and section members.
               4. Two year institutions add A.S. degrees.
            7. These changes go to ASA for checking and then will be on the spring ballot. All section members will have a chance to vote on it.

      ii. Budget: Have surplus of money - We want to spend it on members Current ideas are providing breakfast at council meeting, supporting reimbursement for Mausch recipient
      iii. Writing Groups: They vary in structure - please sign up.
      iv. MailChimp: Used successfully this year and we will continue to use it.
      v. Minority Fellowship Program donation: used our reception money again this year.
      vi. Section t-shirts for section day: Availability was contained in an email that was sent out. Open to feedback: we could make availability more permanent or allow later orders.

V. Secretary/Treasurer Report: We are in good shape. We have underspent our ASA money in the past. We are moving toward a budget that spends our income annually.

VI. Committee Reports – See attached reports
   1. Awards Committee: Sharon Yee: Next year: Clarify awards. Looking for more applicants - hopefully people will feel more comfortable self-nominating.
   2. Contingent: Kim Hennesee - no report
   3. Cooperative Initiatives: Jeffrey Chin - AKD, teaching and learning section co-sponsored 10 events with 53 separate sessions. These attracted 645 people and had 40-50 people
in a session. This is worth continuing to do. If you have ideas for things to do let Jeffrey Chin know.

4. Stephanie Seconded idea that we work with other sections to bring people in.

5. Graduate Student Concerns: Ayrlia Welch - collected resources (Stephanie)

6. Membership: Amanda Jungels and Sarah Hattaberg: Members can give money to help people have gift membership. The Section gave 7 gift memberships, 6 were students. They would like to reach out to HBCs. Tribal colleges, ASIs.

7. Nominations: Alison Better - Thanks to the nominations committee for their work this year. We always need to make sure we are inclusive.


9. Program Committee: Julie Pelton - Thanks to the full program committee. The sessions seemed to have gone well. Topics of student agency and caring pedagogy were really good. Committee assignments - The volunteer sign up sheet is good. Still looking for some two year folks, grad students, and local arrangements. Have to thank Stephanie - been gracious and awesome and made her life easier.

10. Publications: Mitch McIvor - They are working on increasing sections twitter presence. The Newsletter went online - streamlined. Many sections do not have this yet and it is a great resource. We need a new webmaster. Stephanie - The change to an online newsletter is great because it is easy to share the link.

VI. Old Business – See above

VII. New Business – Los Angeles Annual Meeting 2022

VIII. Announcements

a. Candidates for section council – Please contact Stephanie Medley-Rath, smedleyr@iuk.edu to nominate. Self-nominations are encouraged.: Stephanie will chair nominations committee who will pick nominees.

b. Committee assignments – Please contact Julie Pelton, jpelton@unomaha.edu or complete this form (https://forms.gle/XCY6Cc2CanRPB449) to join a committee by August 10: Stephanie - please fill out on August 10.

c. Mentoring program – Contact Christopher Hill, Christopher.hill@ou.edu Possibility of mentorship program.

d. Need a section webmaster – Please contact Mitch McIvor, mitchell.mcivor@utoronto.ca

e. Thank you to out-going council members and officers

f. The Hans O. Mauksch Address begins at 4:45 to 5:40 pm in VAM, Room 60

IX. Adjourn

A sincere thank you to out-going council members and officers:

Past-Chair – Alison Better
Secretary/Treasurer – Stacy Evans
2-year Institution – Megan Kathleen Allen
4-year Institution – Elizabeth Borland
University Representatives – Sarah Nell Epplen

Welcome in-coming council members and officers:
Chair-Elect – Lauri J. Linhart, Des Moines Area Community College
Secretary/Treasurer – Kaya Hamer-Small, Broward College
Council Member (4 year school) – Barbara Prince, Lebanon Valley College
Council Member (University) – Michel Estefan, University of California, San Diego
Council Member (2 year school) – Ramona I. Coates, City College of San Francisco and San Francisco State University
Council Member-at-Large – Elizabeth Bennett, Central New Mexico Community College
Council Member, Student – Sarah (Frankie) Frank, University of Wisconsin Madison

Section on Teaching and Learning Council Officers 2021-22:

<table>
<thead>
<tr>
<th>Council Member</th>
<th>Term Ends</th>
<th>Name</th>
<th>Institution</th>
<th>Email</th>
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</thead>
<tbody>
<tr>
<td>Chair</td>
<td>2022</td>
<td>Julie A Pelton</td>
<td>University of Nebraska Omaha</td>
<td><a href="mailto:jpelton@unomaha.edu">jpelton@unomaha.edu</a></td>
</tr>
<tr>
<td>Chair-Elect</td>
<td>2022</td>
<td>Lauri J. Linhart</td>
<td>Des Moines Area Community College</td>
<td><a href="mailto:lclinhart@dmacc.edu">lclinhart@dmacc.edu</a></td>
</tr>
<tr>
<td>Past-Chair</td>
<td>2022</td>
<td>Stephanie Medley-Rath</td>
<td>Indiana University Kokomo</td>
<td><a href="mailto:smedleyr@iuk.edu">smedleyr@iuk.edu</a></td>
</tr>
<tr>
<td>Secretary/Treasurer</td>
<td>2024</td>
<td>Kaya Hamer-Small</td>
<td>Broward College</td>
<td><a href="mailto:khamersm@broward.edu">khamersm@broward.edu</a></td>
</tr>
<tr>
<td>Student Representative</td>
<td>2022</td>
<td>Ayrlia Welch</td>
<td>Ball State University</td>
<td><a href="mailto:ayrliawelch@gmail.com">ayrliawelch@gmail.com</a></td>
</tr>
<tr>
<td>Student Representative</td>
<td>2023</td>
<td>Sarah (Frankie) Frank</td>
<td>University of Wisconsin Madison</td>
<td><a href="mailto:sfrank9@wisc.edu">sfrank9@wisc.edu</a></td>
</tr>
<tr>
<td>2-Year School</td>
<td>2024</td>
<td>Ramona I. Coates</td>
<td>City College of San Francisco</td>
<td><a href="mailto:rcoates@ccsf.edu">rcoates@ccsf.edu</a></td>
</tr>
<tr>
<td>2-Year School</td>
<td>2022</td>
<td>Sarah Hoiland</td>
<td>Hostos Community College</td>
<td><a href="mailto:shoiland@hostos.cuny.edu">shoiland@hostos.cuny.edu</a></td>
</tr>
<tr>
<td>2-Year School</td>
<td>2023</td>
<td>Sharon Yee</td>
<td>Glendale Community College</td>
<td><a href="mailto:sharon.yee@gccaz.edu">sharon.yee@gccaz.edu</a></td>
</tr>
<tr>
<td>4-Year School</td>
<td>2024</td>
<td>Barbara Prince</td>
<td>Lebanon Valley College</td>
<td><a href="mailto:prince@lvc.edu">prince@lvc.edu</a></td>
</tr>
<tr>
<td>4-Year School</td>
<td>2022</td>
<td>Michelle Lee Kozimer</td>
<td>Elizabethtown College</td>
<td><a href="mailto:kozimor-kim@etown.edu">kozimor-kim@etown.edu</a></td>
</tr>
<tr>
<td>4-Year School</td>
<td>2023</td>
<td>Molly Dingel</td>
<td>University of Minnesota Rochester</td>
<td><a href="mailto:dinge016@umn.edu">dinge016@umn.edu</a></td>
</tr>
<tr>
<td>University</td>
<td>2024</td>
<td>Michel Estefan</td>
<td>University of California, San Diego</td>
<td><a href="mailto:mestefan@ucsd.edu">mestefan@ucsd.edu</a></td>
</tr>
<tr>
<td>University</td>
<td>2022</td>
<td>Kerry Greer</td>
<td>University of British Columbia</td>
<td><a href="mailto:kerry.greer@ubc.ca">kerry.greer@ubc.ca</a></td>
</tr>
<tr>
<td>University</td>
<td>2023</td>
<td>Amanda M. Jungels</td>
<td>Rice University</td>
<td><a href="mailto:amanda.jungels@gmail.com">amanda.jungels@gmail.com</a></td>
</tr>
</tbody>
</table>
Committee Chairs:

**Nominations:** Stephanie Medley-Rath, Indiana University Kokomo (2022) smedleyr@iuk.edu  
**Program:** Laurie J. Linhart, Des Moines Areas Community College (2022) lclinhart@dmacc.edu  
**Graduate Student Concerns:** Ayrlia Welch, Ball State University (2022) ayrliawelch@gmail.com  
**Membership:** Amanda M. Jungles, Rice University (2022) amanda.jungels@gmail.com  
**Awards:** Sharon Yee, Glendale Community College (2023) sharon.yee@gccaz.edu  
**Cooperative Initiatives:** Jeff Chin, Lemoyne College, chin@lemoyne.edu  
**Pre-Conference Planning:** Myron Strong, The Community College of Baltimore County (2023) mstrong2@ccbcmd.edu and Sarah Hoiland, Hostos Community College (2023) shoiland@hostos.cuny.edu  
**Contingent Faculty:** Kim Hennessee-Sherman, Ball State University, Kim.Hen@msn.com  
**Publications:** Mitch McIvor, University of Toronto, St. George, mitchell.mcivor@utoronto.ca

**Newsletter Editors:**

<table>
<thead>
<tr>
<th>Term</th>
<th>Name</th>
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<tr>
<td>19-22</td>
<td>Sarah Hoiland</td>
<td>Hostos Community College</td>
<td>2-Year School</td>
<td><a href="mailto:shoiland@hostos.cuny.edu">shoiland@hostos.cuny.edu</a></td>
</tr>
<tr>
<td>19-22</td>
<td>Jessica Leveto</td>
<td>Kent State University</td>
<td>4-Year</td>
<td><a href="mailto:jleveto@kent.edu">jleveto@kent.edu</a></td>
</tr>
<tr>
<td>19-22</td>
<td>Mitchell McIvor</td>
<td>University of Toronto, St. George</td>
<td>University</td>
<td><a href="mailto:mitchell.mcivor@utoronto.ca">mitchell.mcivor@utoronto.ca</a></td>
</tr>
<tr>
<td>21-24</td>
<td>Charles Piscotello</td>
<td>Ashland University</td>
<td>4-Year</td>
<td><a href="mailto:cpiscite@ashland.edu">cpiscite@ashland.edu</a></td>
</tr>
<tr>
<td>21-24</td>
<td>Kelly Giles</td>
<td>University of Massachusetts Amherst</td>
<td>University</td>
<td><a href="mailto:kell1580@aol.com">kell1580@aol.com</a></td>
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</tbody>
</table>

Council Meeting  
*Copy and paste below (or attach separately) the agenda and draft/approved meeting minutes of all council meetings. Minutes must include a list of council members present and a summary of decisions made. Minutes are not a transcript of proceedings but a listing of what discussions took place and official actions taken.*
Section on Teaching and Learning in Sociology Council
Meeting Minutes

Sunday, August 8, 2021

Prepared by Stacy Evans, Secretary Treasurer

Attending: Stephanie Medley-Rath, Chair, Alison Better, Past Chair, Julie Pelton, Chair Elect, Stacy Evans, Secretary Treasurer, Alm Begicevic, Amanda Jungels Aylia Welch, Barbara Prince, Gregory Korsmeier. Jeffrey Chin, Jessica Levelot, Juan Martinez, Liz Bennet, Michel Esteffan, Michele Lee Kozimore, Mitchel McIvor, Molly Dingel, Ramona Coates, Sarah Hatteburg.

1. Welcome and Introductions
2. Approval of Minutes from 2020 Council Meeting
   1. The Council Meeting was held via email, so there are no minutes to approve.
3. Chair's Report: Stephanie Medley-Rath, Chair,
   a. Discussion and Voting Items:
      i. Bylaws – See attached Bylaws with tracked changes

Diversity has been a concern for the section. Our leadership is not representative of the membership. We want to include language to ensure that our committees are representative. Committees must be formed shortly after the ASA. We are working to clarify roles to make transition smoother. A new local arrangements committee would allow us to do things off site. We also need to have committees talking to each other and make sure people know what is expected of them. We now have section gift memberships available that can help council members ensure that they are a member. Include A.S. degrees - old change.

Looked at bylaws to share how they were amended. (Link to bylaws)

She has been recruiting committee members and cleaned up the committee lists. The Section will be sending an email to council to approve committees soon after the ASA.

Julie Pelton,

incoming Chair worked with Stephanie to write language. She created a form to volunteer for the section that makes the process more simple.

Stephanie Medley-Rath:

Discussed language to encourage diversity and changes on clarity. New items: graduate students on all committees. We want them to be fully integrated into committees.
Our goals for inclusive leadership: member from minority serving institution, diverse in terms of race, gender, sexuality, age, region,

Sarah Frank: We should add ability. Other characteristics of identity and lived experience.

Committee members will be on for two years.

Sharon Yee: Awards chair - In terms of arranging a suitable awards ceremony, what does this mean. Do we want to do it at the business meeting?

Stephanie: it is done during the business meeting

Sharon: Can we amend it to business meeting?

Julie: We could write it as during section event

Stephanie: The contingent faculty committee will look a bit different since it should be mostly contingent faculty.

Grad student concerns becomes a standing committee

The pre-conference committee has longer term (3 years) because there is a steep learning curve. We want co-chairs because it is a big job. One will be on the program committee to ensure communication.

Keeping records: Alison Better started a section Google drive. Chairs will have access to the folder for their committee so they will have access to our history.

We used the U.S. Department of Interior definition of minority serving institutions.

Discussion: Ramona Coates - Should it be disability instead of ability?

Alison Better: Not all permanent full-time positions are tenured so our language should reflect that

Liz Bennet: Suggested language: tenure track, non-tenure track, permanent

Vote on Amendments: Passed unanimously

ii. Budget
Recommended that the section returns to providing breakfast at the Council meeting (justification – many council members are not reimbursed for their travel, this provides a token of appreciation to all council members for their service that is noncompetitive)

Reimburse travel for the Mauksch Recipient of up to $600 in the year they give the Mauksch address (awards greater than $600 require an IRS W-9 form)

Purchasing two additional plaques to recognize the service of the secretary/treasurer (every three years) and the outgoing chair (every year)

Allocate $100 for pre-conference keynote speaker (with a SAGE match of $100) – This may be budgeted into conference registration by the pre-conference committee. Allocate funds to support travel to the conference to the pre-conference organizers. This will likely require a dues increase among regular members to support over the long term. Longer term – consider how the section may allocate reimbursement for travel to council members to attend the conference.

iii. Writing Groups

1. We are currently running five monthly online writing groups (Kathe Lowney leads 2, Elizabeth Borland, Stephanie Medley-Rath, and Kelly Giles lead 1)
   2. These groups have been well-attended with 4-6 people attending most groups
   3. Establish an Online Writing Groups an ad hoc committee

2. These are going very well. If we want to continue doing it, we might want to make it an ad hoc committee. Julie can do it after the meeting. Would want to have other people take over eventually. Responsibilities: schedule, set-up and run Zoom.
3. Alison agreed. Liz Borland Agreed

iv. MailChimp

1. Between 16% and 55.2% of recipients opened their section email (mean = 42.28%, mode = 46.1%)
2. Highest opens rates were January 15 (50.2%), December 15 (51.5%), August 16 (55.2%)
3. Lowest open rates were in February, March, September, and October
4. Open rate does not equal read rate (i.e., could open to delete)
5. Feedback?
6. *Emails from us are most likely to be opened before the semester starts, after it ends, and just before ASA*

v. Minority Fellowship Program donation

vi. Section t-shirts for section day

vii. Section archives are on our Google Drive – Thanks Daina Cheyenne Harvey

viii. Approve Committee membership?

1. *Still recruiting*

IV. Secretary/Treasurer Report: [Available Here](#)

V. Committee Reports

a. Awards Committee: Sharon Yee: Revise awards calls to clarify eligibility and encourage self-nominations. This is really important to happen.

b. Contingent Faculty: No report presented

c. Cooperative Initiatives: Jeff Chin: Several well-attended virtual workshops with AKD

d. Graduate Student Concerns: Compiled resources on teaching during COVID

e. Membership: Amanda Jungels: We created a gift membership initiative

f. Nominations Alison Better: We continue to seek diverse candidates for open positions

g. Pre-Conference: Theme: “Rising to the DuBoisian Challenge in the Classroom”

h. Program Committee: Julie Pelton: We are getting enough papers for sessions. It would be really useful to have a Local Arrangements Subcommittee

i. Publications: Mitch McIvor: We moved the newsletter to an online Google site and developed a procedures document. We are in search of new section webmaster

VI. Old Business – See above

VII. New Business – Los Angeles Annual Meeting 2022

VIII. Announcements

IX. Adjourn: Alison Better, past-Chair: Thanks to everyone who came! Stephanie was great as pandemic chair. Glad to see us talk about diversity.

Awards

Provide a list of section awards and awardees conferred in the past year.
Hans O. Mauksch Award: Distinguished Contributions of Undergraduate Sociology: Stephanie Teixeira-Poit, North Carolina A&T State University


Graduate Student Contribution to the Sociological Scholarship of Teaching and Learning Award: Rebecca Gleit, for creating the “Statistics Bootcamp” and “Building Foundational Computing Skills”.

2021 Finances

Provide a narrative on how the 2021 budget matched with actual expenses and income from 2021. Please account for any substantive differences.

**FY 2020**: Overall, our total net assets are roughly level in 2020 ($19,376) as compared to 2019. We received $3,197 in income in 2020 from dues ($830), section allocation ($2,367). Because of the virtual meeting we did not give out travel grants and so did not receive funds from SAGE to fund them. The income from dues is slightly lower than 2019 ($914).

Our meeting expenditures for 2020 ($1680) were well under budget which was set at $5,000. We donated $1500 from our reception fund to the Minority Fellowship Program and we spent $180 for award plaques for the annual awards. We also paid, as is customary, $500 to AKD.

**FY 2021**: This year should see a slight increase in our total net assets. We received $2,665 in income in 2018 to date. This is down $110 from this point in 2020. We have received $396 from dues thus far and $2,269 for our section allocation. At this time last year we had received $2,755.

We projected a total ASA income of $3,048. Due to the impact of COVID, we may find that the final amount is slightly lower than the projected amount depending on our final membership numbers. Our expenses this year include a $1500 donation to the Minority Fellowship Program. This amount was originally budgeted for the Teaching and Learning Reception. We spent $285 on plaques for the outgoing past chair and Secretary/Treasurer. We will also have an expense for the award plaques. This ranges from roughly $200 to $500 dollars per year.