This annual report covers the period of section activity from September 2020 to August 2021 and a fiscal year from January 2021 to December 2021.

Section Governance
Provide details of your section’s governance activity during the period between September 2020 and August 2021.

Business Meeting
*Copy and paste below (or attach separately) the agenda and draft/approved meeting minutes from the section business meeting which include a count of members present and summary of decisions made at this meeting.*

Click here to enter text.

Council Meeting
*Copy and paste below (or attach separately) the agenda and draft/approved meeting minutes of all council meetings. Minutes must include a list of council members present and a summary of decisions made. Minutes are not a transcript of proceedings but a listing of what discussions took place and official actions taken.*

Click here to enter text.

Awards
Provide a list of section awards and awardees conferred in the past year.

Committees were appointed for three sections awards. For each award, all committee members had access to all supporting material for nominees, and discussions were carried out by email or phone conference. Each committee considered nominations and came to a decision on the best candidate. Committees informed the section chair, wrote supporting text, and presented awards at the Annual Business Meeting. Awards were also announced in the section newsletter, TimeLines.

2021 Finances
Provide a narrative on how the 2021 budget matched with actual expenses and income from 2021. Please account for any substantive differences.

The membership income in 2021 was less than projected as fewed members joined than projected and contributions targets were not reached.

There were no expenses paid in 2021 as no award plaques were purchased and funds for a reception were not spent given the virtual platform of the Annual Meeting.