

## **Carla B. Howery Teaching Enhancement Fund Application Directions**

Thank you for your interest in the Carla B. Howery Teaching Enhancement Fund grant. The fund provides small grants to support projects that advance the Scholarship of Teaching and Learning (SoTL) within the discipline of sociology. For more information about requirements, expectations, and past recipients, consult the grant page under [ASA Grants and Fellowships](#).

Below we outline the main topics every grant application must address. Your application should not exceed five single-spaced pages, including references (max. 5). All applications should be submitted in MS Word or PDF format by the published grant deadline.

### **1. Project Description**

What is the issue/problem you aim to address, and why is it important and relevant?

### **2. Value/Impact**

What will be the impact of this project on your department, institution, or the profession? Do you anticipate the project to have a broader impact on the discipline, and, if so, how? What best practices will be learned from your findings and conclusions?

### **3. Link to Scholarship of Teaching and Learning**

What do we already know about this issue/problem from the Scholarship of Teaching and Learning or other relevant literature?

### **4. Methodology**

Describe the research design, data collection, and analysis strategy that supports your project.

### **5. Budget**

How much funding are you requesting? How will the grant funds be used? Provide sufficient detail for reviewers to understand how the budget aligns with the goals of the project.

### **6. Goals/Evaluation/Assessment**

Provide a detailed description of the specific goal(s) and measurable objectives for this project. How will the outcomes of this project be evaluated? How will you define and demonstrate project success?

### **7. Dissemination**

How will you disseminate the findings from your project? Provide one or more specific examples.

### **8. Capacity**

Please describe your capacity to successfully execute this project. This may include elements such as dedicated release time, relevant skill sets, institutional support, and/or access to necessary resources.

### **9. Timeline**

Provide a detailed timeline of the life cycle for this project, including project evaluation and self-assessment.