Annual reports are used to assess the health of a Community, measure a Community’s vitality, and identify processes, programs, or initiatives that could serve as a model for other Communities. In addition, they provide institutional memory, help socialize new Community leaders, and promote transparency to members.

The Community annual report is divided into two parts. Please complete both parts and submit your report to hwashington@asanet.org by December 15.

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Part I

Part I of the annual report covers the period of Community activity from January 2023 to December 2023. This section of the report may be shared publicly.

Community Governance
Provide details of the Community’s governance activity during the period between January 2023 and December 2023.

Business Meeting
Copy and paste below (or attach separately) the agenda(s) from the Community’s business meeting(s). If possible, please include a count of Community members present.

At the end of our meeting held during the 2023 ASA Annual Meeting, we had a business meeting. As it was the first official meeting, we (1) introduced the community leadership team members; (2) acknowledged donors; (3) discussed what our community could do for the members (e.g., exchanged ideas and received suggestions from the attendees); (4) introduced the plan for the travel award that we would establish in 2024; & (5) shared resources that the members might find useful (e.g., directors of the Asian/Korean centers were present to talk about their institutions/organizations. A total of 19 members attended the business meeting.

2023 Finances
Provide a narrative on the Community’s expenses in 2023. If the Community had no expenses, please indicate below.

We had no expenses in 2023. As we had the first official meeting at the 2023 ASA Annual Meeting, we just met during the assigned session and did not have activities outside the meeting. Additionally, we wanted to save our budget until we figured out the best use: for example, we decided to use the portion of the budget to support student travel from 2024.

Community Activities
Describe Community activities during the period between January 2023 and December 2023.

Provide an overview of the Community’s communications with its members and include an explanation of how your communication strategy meets the goals and values of the Community. Please include examples and/or materials that demonstrate your communication strategy.

*Until August, we used the ASA connect as a main tool to communicate with the community members. After the ASA switched to the listserv, we decided to send monthly announcements for sharing news and resources with the members. We also publish biannual Newsletter that includes information on the Leadership Team members, annual meeting activities, and other meeting activities that occur between annual meetings (e.g., virtual coffee hours). Additionally, we occasionally send out announcements for news or information that it is time-sensitive and we think is useful for our members. Through these tools, we communicate with our members on a regular basis and also ensure flexible communication.*

Provide an overview of the Community’s activities at the ASA Annual Meeting and explicitly connect activities to the goals and values of the Community (e.g., intellectual exchange, professional networking, mentoring, inclusion).

*Since we had the first official meeting at the ASA 2023 annual meeting, we focused on (1) networking and (2) providing information on resources available for those interested in Korean and Korean American studies/community. Specifically, we introduced the Leadership Team to the members and had the time for members to network with others. We also invited several members who were in charge of centers and institutes related to Korean/Asian studies to provide information on resources/opportunities available to those interested in Korean & Korean American studies/programs. We also had the time to announce the introduction of the travel award to support students’ participation in the ASA, which we plan to start in 2024. Lastly, we solicited suggestions from the attendees so that our community could serve better the members and be more inclusive by reaching out to those who were not actively engaged in the ASA.*

Provide an overview of the Community’s activities outside of the Annual Meeting (e.g., webinars, networking events, mentoring initiatives, resources for dissemination) and include an explanation of how this programming meets the goals and values of the Community.

*As noted above, we send monthly announcements and Newsletter to dissemination news and resources. Based on the feedback and discussions during the ASA Annual Meeting and solicited input/comments from the members, we initiate several programs/activities. For instance, through virtual communications, we want to maintain and promote networking and collaboration among the members. As the first effort, we scheduled virtual coffee hours during winter break. We also plan to launch a couple of programs including research/reading group and writing group to facilitate collaboration and providing mentoring/professional development opportunities.*